



# BC Family Child Care Association

## Information for One Year Family Child Care Certificate Program

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### PURPOSE

This is a reimbursement bursary for those individuals that have successfully completed the course and met the financial criteria.

The Early Childhood Education and Care bursary program administered by BC Family Child Care Association, with funding originally from the Ministry of Children and Family Development.

The goal of this bursary program is to assist students who are pursuing a career in early childhood. This includes:

- Good Beginnings: Professional Development for Family Child Care Providers course at recognized educational institutions or organizations/facilitators.
- The One Year Family Child Care Certificate Program at one of the recognized educational institutions.
- Early Childhood Education programs at **private** institutions

Note: Early Childhood Education students attending **public** institutions must apply to ECEBC at [www.ecebc.ca](http://www.ecebc.ca)

This bursary is an award that is granted on the basis of financial need. Bursaries are non-repayable awards except when non-compliance or misrepresentation occurs.

### APPLICATION FORMS

Applications are available on the BCFCCA website at [www.bcfcca.ca](http://www.bcfcca.ca) or by calling (604) 590-1497.

Your application may be submitted by mail to:



BCFCCA Bursary Program  
6878 King George Boulevard  
Surrey, BC V3W 4Z9



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### ELIGIBILITY CRITERIA

- You are a permanent resident of BC, Canadian citizen or landed immigrant.
- You are not delinquent or in default of a BC Student loan.
- You demonstrate financial need in your application.
- You can demonstrate successful completion of the One Year Family Child Care Certificate Program.

You are not eligible if:

- You do not meet the deadline for submissions of all required documentation.
- You withdraw from and/or do not achieve a minimum C grade.
- You are not taking the course from a recognized educational institution.

### BURSARY AWARDS

- One Year Family Child Care Certificate Program bursary will be 75% of paid tuition to a maximum of \$200 per course with a maximum of \$1,000.00 per semester. A maximum of \$3,000.00 will be awarded per student, per year.
- Participants may only claim for a bursary once per course.
- Participants may only claim for a bursary where they can demonstrate that they have paid for the course.
- Cheques will be issued upon completion of the review process.
- Submit only one application per person.

### APPLICATION PROCESS

- Ensure that your application is postmarked by:
  - January 30<sup>th</sup> for courses completed between September 1<sup>st</sup> and December 31<sup>st</sup>
  - May 30<sup>th</sup> for courses completed between January 1<sup>st</sup> and April 31<sup>st</sup>
  - September 30<sup>th</sup> for courses completed between May 1<sup>st</sup> and August 30<sup>th</sup>
- Applicants are responsible to keep a copy of all material submitted (do not submit originals)
- Applications can only be submitted for courses taken in the previous 4 months; no late submissions will be accepted.
- Submissions must include:
  - Bursary Application form (Pages 2-4)
  - Proof of Payment for the courses for which you are applying (that demonstrates you paid for the course in questions). **Courses paid for by bursary, skills training programs or other sources are not eligible for bursary reimbursement.**
  - Copy of your transcript or a declaration of marks from your school.
  - Copies of all applicable notice of assessment (you and your spouse) demonstrating verification of last year's income (line 150).
  - Proof of scholarship and/or bursaries received.

Note: No material will be returned, please submit only copies and keep a copy of your application for your records.

Questions may be emailed to:



Email: [bursary@bcfcc.ca](mailto:bursary@bcfcc.ca)